

*****DRAFT*****

Worthen Library

Monthly Meeting – Board of Trustees

Tuesday, November 8, 2022

Attending:

Board members: Ken Kowalewitz, Natalie Kendrach, Luke Tremble, Liz Wirsing, Kristen Bartle

Library Director: Keagan Calkins

Members of the public: none

Call to order @ 6:02 PM

Preliminary Business

- **Review payment orders for approval:** Summary of Bills circulated to the board for review.
- **Agenda adjustments:** Ken Kowalewitz (KK) asks if there are any adjustments to the agenda. None
- **Public Comment:** None
- **Review and accept the minutes from the previous monthly meeting:** We are tabling approval of minutes from the October meeting until December.

Library Director's Report: Report submitted by Keagan Calkins (KC), reviewed by Board (see full report on the website).

- Movie matinees are back. We'll be showing the American Film Institute top 100 of all time. Wednesdays at noon.
- Michelle Brady and Katharine Hayward are helping to create a list for makerspace resources to spend down the \$15,000 grant from the Mergens Foundation.
- We've added a preschool playgroup on Thursdays and will reach out to local daycare centers with the objective of reaching out to more young families.
- Revamping Barb's Backpacks and the SHLT backpacks and adding new family activity kits and book bundles.

Loan statistics are strong, for print and e- and audio books. DVDs are down. Kanopy usage is down. Will do an additional push to make sure people know about the resources 

Old & Ongoing Business

Select Board meeting report: Liz and Ken went to the Select Board to present the 2023-24 budget. They included an overview of the value of the Library and our Library Director. There were few questions other than inflation and the Bayview Crossing residents Library usage. Keagan said she has already seen many residents in the Library. The Town is not sure yet whether the Library budget will be presented as a separate article or once again included in the overall budget.

Development Committee Report: Returns from the Fall appeal have started coming in. To date, we have raised not quite \$600 from the bulk mailing and almost \$2,000 from the personalized mailing not counting a \$2,000 pledge payment from one donor, bringing that total to \$4,000. Next step will be an email sent right before Thanksgiving with a Thank You message and some other language about how gifts build tech opportunities at the Library. Or a Solar message. We will have another in mid-December, which might be an ideal time to float a solar message.

Gifts contributed year to date total almost \$120,000, which includes a \$50,000 stock gift.

A request was submitted to the local chamber through Andy Julow in support of the solar panels. This is for a statewide ARPA funds initiative from Economic Development. Andy is supportive but unsure if it is a request they will support. There is an online webinar on November 9, which will be attended by the Town grant writer who will let us know if it fits their revised criteria.

New Business: Building maintenance is important as there are minor things that already need attention even though this is a relatively new building. One of the heat pumps is leaking moisture onto the stacks. Ken and Luke will invite Scott Hood to do a walk through with them to make a list of items to address and prioritize. They will also identify professionals that may be needed to address issues.

Next meeting will be **Tuesday, December 13, 2022**

Meeting adjourned at 6:50 pm.

- ~~Ken~~
- ~~Natalie~~
- Liz
- ~~Keagan~~
- ~~Kristen~~
- Luke